PRINCIPAL SUBJECT HEADINGS*

PA	GE	PA PA	AGE
Accounting	1	High school	17
Administration and supervision	1	Junior business training	18
Adult education	2 .	Junior college	18
Advertising	2	National	19
Arithmetic, commercial	2	Occupational adjustment	19
Audio-visual aids	3	Occupational information	19
Basic business education	3	Office machines	20
Bibliography	4	Office management	20
Bookkeeping	4	Office training	20
Business and business education	6	Personality	22
Business and education	6	Placement	22
Business education	7	Prognosis	23
Business English	8 .	Reporting	23
Business law	8	Research	23
Business letters	9	Retailing	
Business organization and management	9	Salesmanship	26
Business schools	9	Secretarial training	27
Clerical training	10	Shorthand	27
Colleges and universities	10	Surveys	29
Consumer education	11	Teachers	30
Co-operative education	12	Teachers—training	31
Curriculum	12	Tests	31
Distributive education	13	Transcription	31
Economics	14	Typewriting	32
Employment	15	Veterans	
Equipment and supplies	15	Visual aids	
Extra-curricular activities	15	Vocational education	35
Filing	15	Work experience	35
Follow-up studies	16	Business education periodicals indexed	36
Geography, commercial	16	General periodicals indexed	36
Guidance	16	General periodicals partially indexed	38

^{*} An author index to the professional literature here indexed by subjects will be found in the February, 1948, issue of The Journal of Business Education.

KEY TO ABBREVIATIONS

April	do	c	documents	no	number
association	ed		edited, edition,	0	October
August			education, editor	p	pages
author	F		February		place
avenue	Ja		January		part
board			June		publishing, publisher
building			Junior		publications
	it		joint	S	September
	TI		July	sec	secondary, secretary
	M	r	March	ser	series
			May	sa	square
					street
					superintendent
department			national	univ	university
	association August author avenue board building bulletin bureau business company compiled December	association ed August author F avenue Ja board Je building Jr bulletin jt bureau Jl business M company M compiled m December N	association ed August author F avenue Ja board Je building Jr bulletin jt bureau JI business Mr company My compiled misc December N	association August author avenue board building bulletin bureau business Company Compiled December edited, edition, education, editor education, editor aducation, editor author avenue January Junior bunior bunior bunior junior bunior junior bunior bunior author arch company My May miscellaneous November	association ed edited, edition, editor O August education, editor p author F February pl avenue Ja January pt board Je June pub building Jr Junior pubs bulletin jt joint S bureau Jl July sec business Mr March ser company My May sq compiled misc miscellaneous st December N November supt

^{*}Numerous other headings are given also, as, cities and states, organizations, etc. An author index to professional literature here indexed by subjects will be found in the February, 1948, issue of The Journal of Business Education.

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